

**Fred Nelson Jr.**  
**Chairman**



**Norma M. Contreras**  
**Treasurer**

**Wendy Schlater**  
**Vice-Chairwoman**

**LA JOLLA BAND OF LUISEÑO INDIANS**

**William C. Nelson II**  
**Council Member**

**22000 Hwy 76 \* Pauma Valley, CA. 92061**

**(760) 742-3771 \* Fax (760) 742-1704**

**Angela Miner**  
**Secretary**

**JOB ANNOUNCEMENT**

**Posted: April 11, 2019**

**Closing Date: Open Until Filled**

**Position: Maintenance**  
**Department: Campground**  
**Reports To: Manager/Assistant Manager**  
**Status: Seasonal**

**Job Summary:**

Under the direction of the Manager, employee will follow scheduled and unscheduled routines of campground beautification and maintain campground campsites. There will also be requirements of maintaining and repairing facilities and equipment, if possible.

**Duties:**

1. Perform scheduled landscaping duties and trash removal at campsites.
2. Perform scheduled and unplanned maintenance and cleaning of bathrooms, toilets and showers
3. Maintain the plumbing, toilets, paint, doors, windows and all other aspects of Campground buildings, bathrooms, office and all related facilities.
4. Maintain and repair BBQ grills in designated campsites
5. Treat customers and coworkers in a friendly and courteous manner.
6. Comply with Personnel Policies and Procedures.
7. Keep employee area clean.
8. Respect all Campground vehicles as well as tools.
9. Ability to work under minimal supervision
10. Report any unattended campfires, report any suspicious activity.
11. Perform other duties as assigned

**Qualifications:**

1. **Must be able to work nights, weekends, holidays and split shifts.**
2. Must be able to lift 10 (+) pounds
3. Must have a cheerful and pleasant attitude.
4. Must have a neat and clean appearance.
5. Must be dependable and dedicated.
6. Must have own transportation to and from work.
7. Dedication to the safety and well being of customers and coworkers.

**Additional Requirements:**

1. Submit and pass a drug test
2. Possess a “we” attitude and commitment to team participation

Applications are available and should be submitted at the:

**La Jolla Tribal Office  
22000 Highway 76  
Pauma Valley, CA. 92061**

Or by mail to: [personnel@lajolla-nsn.gov](mailto:personnel@lajolla-nsn.gov)

**Indian Preference Policy:** In accordance with the Indian Preference Act of 1934 (25 USC 472), preference in filling this vacancy will be given to qualified Indian candidates who present proof of eligibility for Indian Preference. Verification on BIA Form 5-4432 or from Tribal ID card must be provided with the application. For purpose of this policy Indian/native American is defined as an enrolled member of a federally recognized tribe.

**Notice of Drug Free Workplace Requirements:** The La Jolla Band of Luiseño Indians is committed to maintaining a drug free working environment and to comply with the Drug-Free Workplace Act of 1998, 45CFR, part 76, subpart F. The interested candidate must be able to pass a drug-screening test and maintain a drug free and professional working environment.