



LA JOLLA GAMING COMMISSION

PO Box 280, Pauma Valley, Ca. 92061

760.742.3688 Office

JOB ANNOUNCEMENT

DATE: April 11, 2019

CLOSING DATE: Open Until Filled

DEPARTMENT: GAMING COMMISSION

POSITION: SURVEILLANCE AGENT

SUPERVISOR: GAMING COMMISSION

PART TIME: HRS TBD

PAY RATE: \$12-\$16 DEPENDING ON EXPERIENCE

* This is a training Position, there will be on the job training and some travel required

SURVEILLANCE OFFICER JOB DESCRIPTION

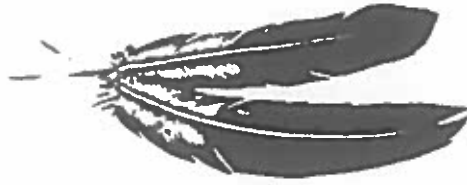
Act as oversight and security agent for Tribal Asset control and Customers. Observe casino or casino hotel operation for irregular activities such as cheating or theft by either employees or patrons. Use of audio/video equipment is used to observe operation of the business. Usually required to provide verbal and written reports of all violations and suspicious behavior to Gaming Commission (Compliance Officer).

Report all violations and suspicious behaviors to La Jolla Gaming Commission (Compliance Officer), verbally or in writing daily.

Monitor establishment activities to ensure adherence to Tribal Regulations and State Regulations. Department P&P's.

ESSENTIAL DUTIES & RESPONSIBILITIES

- * Identifying complex problems and reviewing related information to develop and evaluate options and implement solutions.
- * Understanding written sentences and paragraphs in work related documents.
- * Good report writing and communication skills
- * Monitoring drop and count process
- * Observing and reporting



KNOWLEDGE, SKILLS & ABILITIES

- * Knowledge of computers
- * Report writing
- * Ability to interact with different departments
- * Ability to learn new regulations for compliance
- * Ability to read, analyze reports and interpret them and present to Gaming Commission.

QUALIFICATIONS

Must have a High School diploma or GED. Must have some experience working with computers. Must be able to obtain and maintain a Tribal Gaming License. Any combination of experience and education that will allow the applicant to satisfactorily perform the duties of the job may be considered filing the position.

Applications may be picked up at the Gaming Commission office: Appointments 760-742-3688/office

Return to the Gaming Commission office or mail to:

La Jolla Gaming Commission

PO Box 280

Pauma Valley, Ca 92061